

ORMOND MAINSTREET, INC.  
FARMERS' MARKET VENDOR APPLICATION

BUSINESS NAME \_\_\_\_\_

VENDOR DESCRIPTION AND PRODUCTS FOR SALE:

\_\_\_\_\_  
\_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/STATE/ZIP \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_

PHONE \_\_\_\_\_ CELL \_\_\_\_\_

FAX \_\_\_\_\_ EMAIL \_\_\_\_\_

SALES TAX ID # \_\_\_\_\_

ARE YOU A REGISTERED NON-PROFIT? YES \_\_\_\_ NO \_\_\_\_  
IF SO, PLEASE ATTACH YOUR PAPERWORK.

COPY OF YOUR SALES TAX ID# AND LIABILITY INSURANCE MUST ACCOMPANY YOUR APPLICATION

If you plan to sell prepared food, please attach a copy of your appropriate certification/permit, including a food truck permit from the City of Ormond Beach, if required.

-or-

Check here if you plan to sell food prepared under the Florida Cottage Food Laws .

Check here if you require a space with electricity (limited availability)

VENDOR SPACE: 10' X 10' # OF SPACES NEEDED \_\_\_\_\_

RENTAL FEE: \$20 per week for each 10 x 10 space. Vendors paying by the month or requiring more than one space may receive a discount. All vendors must supply their own 10 x 10 flame retardant tents.

VENDOR SPACE CONFIRMED UPON RECEIPT AND ACCEPTANCE OF FIRST WEEK'S RENT.

SIGNATURE \_\_\_\_\_

PRINT NAME \_\_\_\_\_

Office Use Only

Date Accepted \_\_\_\_\_ Date Denied \_\_\_\_\_ Notes \_\_\_\_\_

ORMOND MAINSTREET, INC.  
FARMERS' MARKET  
RULES AND REGULATIONS

Market opens at 8AM - Vendors must be set up by 7:45 AM; no vendor is allowed to begin setting up after 7:30AM.

Market closes at 1 PM - All vendor booths must be completely torn down and cleaned up by 3:00 PM.

Vendors must be pre-approved by Ormond MainStreet, Inc. Vendors are accepted on a FIRST COME FIRST SERVED BASIS. Upon acceptance of your application, you will be notified and given a start date. We do our utmost to be fair to each vendor and fully respect your needs.

Vendor sites are assigned by the Farmers' Market Manager. Vendors must deliver their product to their site and then park in the designated vendor parking area. **Vendors may only sell pre-approved products.** Our market sells only produce, plants, food items and hand/home-made local and regional crafts.

Vendors must use an approved flame retardant 10 x 10 tent. Vendors who are cooking or using electricity must have their own fire extinguisher in their tent at all times.

The Farmers' Market Manager will provide vendors with a calendar of market days upon request. This is a rain-or-shine market and we do not cancel unless there is a serious weather issue. If the Market is being cancelled due to inclement weather or other acts of god, the Market Manager will contact each vendor at the phone number or email that Vendor supplies for this purpose. Vendors who do not supply accurate contact information will not be contacted.

All vendors must leave their rental space clean and all trash placed in proper receptacles. Trash receptacles will be supplied.

NO SMOKING IN THE PLAZA. You may smoke in City approved smoking areas of the parking lot if need be.

Electricity: Is available from the City of Ormond Beach and is included in the price of the vendor space. Not all spaces have electricity.

Waiver: Vendor agrees to waive any and all claims of whatever nature against Ormond Beach MainStreet, the City of Ormond Beach and the Ormond Beach Farmers Market, their employees, successors and any volunteers, sponsors and/or suppliers connected with the Ormond Beach Farmers Market.

Release: Vendor grants permission and an unconditional release of any photographs, video or motion pictures and/or any verbal or written statements for use by the promoters of the Ormond Beach Farmers Market for any legitimate purpose including, but not limited to, publicity, promotions, fundraising and/or websites.

Sales Tax: All sales belong to you and you are solely responsible for collecting and reporting applicable sales tax. Vendors who sell goods that require the collection of sales taxes are required to remit these moneys directly to the State of Florida on a regular basis. Ormond MainStreet, Inc. expressly denies any sales tax liability incurred by vendors at the Ormond Beach Farmers Market. Vendors not in good standing with the State of Florida will be asked to leave the Market.

Rental Fees: Fees are collected each market day by the Farmers' Market Manager. All fees are payable by check or cash. Vendors who fail to pay their market fees will be asked to leave the Market. Those who wish to prepay by the month should make arrangements with the Farmers Market Manager.

Please make checks payable to:  
Ormond MainStreet, Inc.  
P.O. Box 2917  
Ormond Beach, FL 32175

By signing this document, you agree to a minimum three-week commitment to rent vendor space at the Ormond Beach Farmers Market. At least two of the weeks must be contiguous.

**Ormond MainStreet, Inc. reserves the right to cancel this rental agreement if regulations are not met.**

I have read and agree to the rules and regulations above.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date signed: \_\_\_\_\_

Please return this page along with the complete vendor application. Please keep a copy for your records.

Thank you! We look forward to working with you at the Ormond Beach Farmers Market.

Julia Truilo  
Executive Director  
Ormond Beach MainStreet  
386-492-2938  
julia@ormondmainstreet.com