



# 2017 Ormond Beach Riverfest Seafood Festival

## November 18-19, 2017



This form is a request for space and NOT A CONTRACT.  
 Application does not guarantee space.  
**Application Deadline: September 15, 2017**

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Tax ID#: \_\_\_\_\_ State \_\_\_\_\_

Website: \_\_\_\_\_

Liability Insurance Carrier: \_\_\_\_\_ Electricity \_\_\_\_\_

Food Handler's Certificate: \_\_\_\_\_

If you will sell from a trailer please provide exact dimensions of trailer/awning: \_\_\_\_\_

Detailed Description of your items for sale, services or nature of business: \_\_\_\_\_

How did you hear about Riverfest? \_\_\_\_\_

**\*This page is to be returned with payment, signed Rules & Regulations, and Proof of insurance.**

Questions, special requests, and digital submissions may be sent to  
[Becky@ormondmainstreet.com](mailto:Becky@ormondmainstreet.com) / 386-492-2938.

Please mark the following booth size and cost that is applicable to your concession:				
Booth Space		TYPE	Cost*	Select
Selling Area	Depth			
10 ft	10 ft	Non-Food	\$ 280	
20 ft	10 ft	Non-Food	\$ 420	
20 ft	20 ft	Non-Food	\$ 505	
20 ft	30 ft	Non-Food	\$ 575	
10 ft	20 ft	Food	\$ 530	
20 ft	20 ft	Food	\$ 680	
30 ft	20 ft	Food	\$ 750	
SINGLE ITEM (up to 10x10ft)		Food	\$ 400	
FOOD TRUCK		Food	\$ 605	
Ormond Beach Mainstreet Business Membership. <b>PLEASE ATTACH MEMBER FORM</b>			<b>\$ 100</b>	
*Ormond MainStreet members subtract \$25 from each booth cost.				

**We love local vendors!** If your business is located in Volusia County, give us a call for discounted rate.

**CHECKS ARE PAYABLE TO:** ORMOND MAINSTREET, INC  
 \*All NSF checks will be charged fee PO Box 2917  
 Ormond Beach, FL 32175

**Paying by Credit Card? Submit payment via our website:**  
[www.ormondmainstreet.com/Riverfest](http://www.ormondmainstreet.com/Riverfest)



**2017 Ormond Beach Riverfest Seafood Festival**  
**November 18-19**  
**Vendor Application and Agreement**

**FINAL APPLICATION DEADLINE September 17, 2017**

The undersigned hereby agrees to reserve booth space to exhibit and/or sell their product or service during the Ormond Beach Riverfest Seafood Festival November 18-19, 2017.

By signing this agreement, you acknowledge receipt of and agree to be bound by the rules and regulations of the Festival. The Festival will be held at Rockefeller Gardens, 26 Riverside Drive, Ormond Beach, FL. Festival hours are from 10AM-6PM on Saturday November 18<sup>th</sup> and 11AM-5PM on Sunday November 19<sup>th</sup>.

**Payment and Deadline:** Payment by check is due upon signing of this agreement. Festival exhibitor space is limited, and applications will be accepted on a first-paid basis. The final deadline for reservation and payment is Friday, September 17, 2017.

**BOOTH PRICING:**

**Non-Food Vendors:**

10 ft. x 10 ft. space - \$280

20 ft. x 10 ft. space - \$420

20 ft. x 20 ft. space - \$505

30 ft. x 20 ft. space - \$575

*OMS Members please deduct  
\$25 from your fee.*

**Food Vendors:**

10 ft. x 20 ft. space - \$530

20 ft. x 20 ft. space - \$680

30 ft. x 20 ft. space - \$750

Single Food (10x10) - \$400

Food Truck - \$605

*OMS Members please deduct  
\$25 from your fee.*

You must bring your own tent and table with chairs. The total cost for an exhibition space for two days is payable by check to Ormond Beach MainStreet, Inc. There will be a limited number of non-profit organization exhibition spaces available at a reduced charge.

**Food Vendors:** The standard food vendor space is 10 ft. (frontage) x 20 ft. deep. These spaces will accommodate a 10 x 10 tent and give food vendors a 10 x 10 space directly behind the tent for cooking. **Food vendors agree to post a menu at eye level showing what items are available and the pricing.** Event presenters provide centrally located trash receptacles for standard garbage. Vendors are responsible for discarding their own cooking oil or anything that is not considered regular trash and removing it from the property.

**Electricity:** Is available for non-food vendors' lighting only (up to 15 amps) from the City of Ormond Beach and is included in the price of the exhibition space. Not all spaces have electricity.

**Insurance:** Please include, with this application, a Certificate of Insurance. If you are not required to carry Liability Insurance please contact the Ormond Beach Mainstreet Office to discuss other options.

**Waiver:** You agree to waive any and all claims of whatever nature against Ormond Beach MainStreet, the City of Ormond Beach and the Ormond Beach Riverfest Seafood Festival, their employees, successors and any volunteers, sponsors and/or suppliers connected with Riverfest.

**Release:** You grant permission and an unconditional release of any photographs, video or motion pictures and/or any verbal or written statements for use by the promoters of the festival for any legitimate purpose including, but not limited to, publicity, promotions, fundraising and/or websites.

**Cancellation/Refund Policy:** If you are unable to attend, we must receive notice of your cancellation no later than Monday, November 12<sup>th</sup>, 2017 in order for you to be eligible for a full refund.

**Rules for the event:**

**The organizers of the event want it to be a positive experience for the vendors and our attendees. Because of that, we have established the following rules and guidelines for the Ormond Beach Riverfest Seafood Festival:**

1. Vendors are prohibited from selling, exhibiting, displaying or promoting any type of merchandise or service that may have implicit or explicit content of violence or obscenity (visual or verbal).
2. Food vendors are responsible for taking their trash to the designated dumpster area as frequently as necessary, but at least once daily.
3. Vendors agree to have vendor space open by 9:00 AM on Saturday, November 18, 2017.
4. Set-up is between 8:00 AM and 4:00 PM Friday, November 17<sup>th</sup>, 2017. You will set-up in your assigned space at that time. Absolutely no vehicles will be allowed in the park after 8:30 AM on Saturday, November 18<sup>th</sup>, 2017.
5. Vendors **are NOT permitted** to sell **any** beverages including (but not limited to) water, soft drinks, lemonade, beer or wine.
6. The Staff of Ormond Beach MainStreet has the right to close your exhibit immediately without refund. Ormond Beach MainStreet has the right to accept or deny vendor exhibits.
7. Exhibitors may leave their booths open until 7:00 PM Saturday, November 18<sup>th</sup>, 2017. Vendors must dismantle and clean their space by 6:00 PM on Sunday, November 29<sup>th</sup>, 2017.
8. All vendors shall have an approved fire extinguisher in their booth. Fire extinguishers must be appropriate for the content of the exhibition space (proper A, B, C, and/or K ratings). All tents must be labeled as fire-retardant.
9. All sales belong to you and you are solely responsible for collecting and reporting applicable sales tax.
10. All prices for food must be posted and clearly visible to Festival patrons.
10. There is no smoking by vendors and/or vendor employees on the festival grounds.
11. You are responsible for the security of your space.
12. The disposal of used cooking grease is the responsibility of the vendor.
13. **Vendors are legally and financially responsible for all damages to grounds or other property caused by themselves or their employees.**

**Please note: All vendor applications are subject to the final approval of the event organizer. In the event that the event organizer does not accept a vendor application all fees paid will be promptly refunded. The event organizer cannot guarantee exclusivity. In cases where it appears vendors (other than food) might be selling like items we will do our best to make sure that there is some separation.**

I have read and agree to the rules and regulations above.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date signed: \_\_\_\_\_

Please return this page along with the complete vendor application.